

SHIPPER'S LETTER OF INSTRUCTIONS

Shipper	
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GST No.	Parties to Transaction Related Non-Related	Mode of Transport Air
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Ultimate Consignee (complete name/address details)	Truck	FTL	Deck	Van	Size
	LTL				
	Intermodal Rail	CNTR Size	Van Size		
Ocean Service					
FCL		LCL			

Shipment Origin Point	Final Destination	FCL Container Type
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GSA International Forwarders contact:	20 Foot	40 Foot	other
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Note

1. Be sure to sign this document authorizing GSA to prepare the necessary documents for Export Control
2. Shipments with a value exceeding \$2,000 require a B-13.

Shippers Ref No.	GSA quote or Ref No.	Hazardous Material YES NO
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IF THIS SHIPMENT CONTAINS HAZARDOUS MATERIAL OR ARE DANGEROUS GOODS, FEDERAL AND/OR PROVINCIAL LAW REQUIRES, AMONG OTHER MATTERS, THAT THE SHIPPER PREPARE OR PROVIDE APPLICABLE PRESCRIBED DOCUMENTS, MARKINGS AND PACKAGING. U.S. LAW REQUIRES THE SHIPPER TO PREPARE A SHIPPER'S DECLARATION IN ACCORDANCE WITH TSA REGULATIONS – ALL AIR CARGO IS SUBJECT TO INSPECTION

Quantity	Description of Goods	HS Code	Shipping weight and dimensions	Value

License No. / License Exemption Symbol	INCO Terms
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The shipper has authorized the forwarder named above to act as forwarding agent for export control and customs' purposes.

The execution of this Shipper's Letter of instruction acknowledges that the shipper's authorized signatory has read, understands and agrees to GSA's Standard Trading Conditions at www.groundseair.com . It is agreed that the goods described herein are accepted in apparent good order and condition (except as noted) for carriage, and are accepted subject to the International Terms and Conditions of Service. All goods may be carried by any other means including road or any other carrier unless specific contrary instructions are given hereon by the Shipper and Shipper agrees that the shipment may be carried via intermediate stopping places which the carrier deems appropriate. The Shippers attention is drawn to the notice concerning optional Cargo Insurance. Shipper may opt to purchase cargo insurance beyond the carriers liability by indicating the insureable value and paying a supplemental charge.

Duly authorized officer or employee of Shipper:

Name:		Does the Shipper request Cargo Insurance?		
(Signature)		No	If Shipper indicates YES below, Shipper must declare an Insureable value and pay a supplemental charge. Even if a higher value is declared and a supplemental charge is paid, Shipper can only recover the actual value of the goods, lost or damaged	
Title:				
Date:		Yes		Insureable value declared. Premium Charge of
Telephone No.:				will apply for Cargo Insurance .

Letter of Instructions Accepted by GSA Int'l Forwarders Inc:
(Signature)